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DESIGN & WRITING SAMPLES: [HTTP://NEIGHBOURHOOD1.COM](http://neighbourhood1.com)

## JULIA MARIA GRECO

### QUALIFICATIONS

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- Experience with Microsoft Word, Outlook, Excel and Powerpoint.
- Knowledge of Adobe Photoshop.
- Basic knowledge of HTML and PHP.
- Experienced copywriter and blogger.
- Familiar with Twitter, Facebook, Tumblr, and Wordpress.
- Trained in WHMIS.
- Fluent in Danish.

### EDUCATION

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- 2013            **Niagara College**
- Graduated with honours from the Business Administration, Marketing program.
- 2010            **Governor Simcoe Secondary School**
- Graduated with honours, member of debate team and media club, maintained school website.
- 2009            **Vordingborg Gymnasium Secondary School**
- Rotary Exchange Student to Denmark, all curriculums in Danish

### WORK HISTORY

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- Ongoing        **Freelance**  
*Photographer, Copywriter & Graphic Designer*
- Worked with various musical acts such as The Re-bops, Autumn Crush, Wordburglar, as well as Silver Snail Comic Shop to assist with design, branding, and social media presence.  
**Online portfolio available:** <http://neighbourhood1.com>
- 2012            **Universal Music Canada**  
*Marketing Intern*
- Responsible for collecting and compiling sales data, contacting and booking travel for contest winners, obtaining product quotes, ordering supplies, outgoing mail, and market research.

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## *Work History (continued)*

### 2007-2012 **Street Team & Social Media Representative**

#### *Volunteer*

- Street Team Leader, Webmaster and designer for rock band Tokio Hotel. Responsible for maintaining and updating the website, copywriting, event planning, street team co-ordination and social media presence.

### 2010 **Lancaster, Brooks and Welch**

#### *Data Entry Clerk*

- Responsible for transferring hard copies of wills and powers of attorney to a computer database, meeting deadlines and working efficiently.

## AWARDS RECEIVED

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### 2010-2013 **Niagara College**

- Queen Elizabeth Aiming for the Top Scholarship

### 2007-2008 **Governor Simcoe Secondary School**

- Principal's Commendation Certificate in Academic Achievement
- Technology Award

### 2006 **Dalewood Public School**

- Dalewood Public School Citizenship Award

**REFERENCES AVAILABLE UPON REQUEST**